BULVERDE AREA RURAL LIBRARY DISTRICT
Regular Monthly Meeting
October 22, 2026

CALL TO ORDER

The Regular Monthly Meeting of the Bulverde Area Rural Library District (BARLD) was called to order by Michele Grauerholz, President, on October 22, 2026 at 9:30 a.m., at the Mammen Family Public Library, 131 Bulverde Crossing, Bulverde, TX 78163. Flag salutes and a moment of silence taken.

QUORUM

Board Trustees Michele Grauerholz, President; Debra (Debbie) Soelberg, Vice President; Deborah (Debbie) Neubauer, Treasurer; Susan Herr, Secretary; and Judith (Judy) Fleming were present and constituted a quorum.

Also present: Montana Rindahl, MFPL Library Director; Kori Ashton; and Dale Pillow, FOL Treasurer

The following subjects were discussed, approved/disapproved or adopted:

1. Public Comments (must refer to agenda items)
   Dale Pillow stated that she intends to attend Bulverde City Council meetings to advocate for the library.

2. Discussion/Action Item on the annual BARLD audit
   Auditor Gary Davis was unable to attend the meeting so a motion was made and seconded to extend the audit presentation to the November Regular Meeting. Motion passed unanimously.

3. Discussion/Action Item from the Friends & Foundation of the Library District
   Dale Pillow, FOL Treasurer, discussed the Big Give, Wreaths Across America, the Holiday Tea, Nominations for the FOL Board and Litfest sponsorships.

   Susan Herr representing the Foundation of the BARLD discussed the submission of the 990 .

4. Discussion/Action Item on other meetings attended
   Board members reported attending various meetings including the staff lunch, Chamber of Commerce and the FOL meeting.

5. Approval of Minutes – September 17, 2026 Regular Meeting
   A motion was made and seconded to approve the minutes of the September 17, 2026 meeting. Motion passed unanimously.

6. Discussion/Action Item on Financial Report (Debbie Neubauer)
   Debbie Neubauer reviewed:
   - Interest balances and investments reviewed; market performing well.
   - Profit & Loss and balance sheet reviewed; overall financials stable.
   - Yearly bill comparisons provided (utilities, etc.).

   A motion was made and seconded to approve the 1st Quarter Balance and Interest report. Motion passed unanimously.

A motion was made and seconded to increase the monthly transfer to the checking account to $160,000. Motion passed unanimously.

7. Discussion/Action Item on credit card bill for library (Debbie Neubauer)
   After discussion, a motion was made, seconded and unanimously approved by all Trustees in attendance to pay the Visa bill in the amount of $8,108.68.

8. Discussion/Action Item on Library Director's Report (Montana Rindahl)
   Montana discussed her report as well as the door counter issues which were researched, the 80 members in the Library of Things (LOT), the speakers confirmed for the Litfest, voting.

   A motion was made and seconded to close the library to the public for the Tuesday, November 3, 2026 election date with full time staff working from home. Motion passed unanimously.

9. Discussion/Action Item on future facilities plans
   A motion was made and seconded to pursue purchasing a property in the Lost Meadows subdivision of Comal County. Motion passed unanimously.

10. Discussion/Action Item on Policy Updates - Outreach
    Montana presented the updated Section 5.3 Outreach Policy updates to the Public Policy.

    A motion was made and seconded to approve the updated Section 5.2 Outreach Policy with updated numerical sequencing on attachments in the Public Policy. Motion passed unanimously.

11. Discussion/Action Item on Planning Calendar
    The planning calendar was reviewed. TxDot will be holding a Nov. 10, 2026 5:00pm public meeting on the Hwy 281 expansion. Bulverde City Council will meet that same evening at 6:30pm. Next meeting we will swear in new officers, elect officers to Board positions, and fill out Conflict of Interest forms. Montana will verify the date of the November 18, 2026 BSB EDF meeting and will ensure the Board member are receiving BSB EDF emails.

12. Discussion/Action Item on BARLD Election
    A motion was made and seconded to complete the Certification of Unopposed Candidates for Other Political Subdivisions and post as required. Motion passes unanimously.

13. Closed session
    A closed session was called to order at 10:53am by Michele Grauerholz pursuant to Government Code 551.074 Discussing personnel or to hear complaints against personnel. Montana was invited to attend the closed session. Closed session adjourned at 11:25am.

14. Discussion/Action Item to schedule the next Regular Monthly Meeting
    The next Regular Monthly Meeting will be on Thursday, November 19, 2026 at 9:30 a.m.

    The meeting was adjourned at 11:35 a.m.

Respectfully submitted, Susan Herr, BARLD Secretary

Approved:



Michele Graueholz, BARLD President



Susan Herr, BARLD Secretary