BULVERDE AREA RURAL LIBRARY DISTRICT
Regular Monthly Meeting
September 17, 2026

CALL TO ORDER

The Regular Monthly Meeting of the Bulverde Area Rural Library District (BARLD) was called to order by Michele Grauerholz, President, on September 17, 2026 at 9:30 a.m., at the Mammen Family Public Library, 131 Bulverde Crossing, Bulverde, TX 78163. Flag salutes and a moment of silence taken.

QUORUM

Board Trustees Michele Grauerholz, President; Debra (Debbie) Soelberg, Vice President; Deborah (Debbie) Neubauer, Treasurer; Susan Herr, Secretary; and Judith (Judy) Fleming were present and constituted a quorum.

Also present: Montana Rindahl, MFPL Library Director; Rob Lerner, MFPL Operations Manager; and Dale Pillow, FOL Treasurer.

**The following subjects were discussed, approved/disapproved or adopted:**

1. Public Comments (must refer to agenda items)
   No public comments.

2. Discussion/Action Item from the Friends & Foundation of the Library District
   Dale Pillow discussed the Big Give, FOL board meeting, FOL nominating committee - two openings on the board in January, budgeting starting in October, and the Spring Bus Trip and helping to sell library merchandise.

   Susan Herr representing the Foundation will be meeting online on October 7, 2026 at 5:00pm. Betty Cramer is helping the Foundation to submit their 990.

3. Discussion/Action Item on other meetings attended
   Board members reported attending various meetings including the staff lunch and the FOL meeting.

4. Approval of Minutes – August 20, 2026 Regular Meeting
   A motion was made and seconded to approve the minutes of the August 20, 2026 meeting. Motion passed unanimously.

5. Discussion/Action Item on Financial Report (Debbie Neubauer)
   Debbie Neubauer reviewed:
   - Interest balances and investments reviewed; market performing well.
   - Profit & Loss and balance sheet reviewed; overall financials stable.
   - Yearly bill comparisons provided (utilities, etc.).

6. Discussion/Action Item on credit card bill for library (Debbie Neubauer)
   After discussion, a motion was made, seconded and unanimously approved by all Trustees in attendance to pay the Visa bill in the amount of $10,569.93.

7. Discussion/Action Item on Library Director's Report (Montana Rindahl)
   Montana discussed her report.

8. Discussion/Action Item on future facilities plans
   Montana did a power point presentation on the history of the library facilities plans from 2022-present. Discussion ensued regarding the current state of the replat of the 131 and 143 Bulverde Crossing properties and ideas for future facilities, many of which were in the 2016-2026 Master Facilities Plan and the 2023 Master Facilities Plan Update.

   A motion was made and seconded to hire a professional to do a new 10 year Master Facilities plan. Motion passes unanimously.

9. Discussion/Action Item on Policy Updates
   Montana presented an update to the Collection Development section of the Public Policy in regards to AI. A motion was made and seconded to approve Public Policy Section 10. Collection Development as presented. Motion passed unanimously.

   Montana presented Section 5.3 Outreach Policy updates to the Public Policy and a rubric for evaluating outreach stops. She was asked to include the purpose of Outreach as a paragraph of the Outreach Policy and bring it back next month. She was also asked to include evaluation of outreach pop-up library events in line with the 3 programming periods the library has, Fall, Spring, and Summer, rather than just annually, as part of the policy. It was also suggested that how the rubric would be used be included in the policy.

10. Discussion/Action Item on Planning Calendar
    The planning calendar was reviewed.

11. Discussion/Action Item on BARLD Election
    A motion was made and seconded to complete the Certification of Unopposed Candidates for Other Political Subdivisions and post as required. Motion passes unanimously.

12. Closed session
    No closed session took place.

13. Discussion/Action Item to schedule the next Regular Monthly Meeting
    The next Regular Monthly Meeting will be on Thursday, October 22, 2026 at 9:30 a.m.

    The meeting was adjourned at 11:53pm.

Respectfully submitted, Susan Herr, BARLD Secretary

Approved:

Michele Graueholz, BARLD President

Susan Herr, BARLD Secretary