BULVERDE AREA RURAL LIBRARY DISTRICT

Regular Monthly Meeting
August 20, 2026

CALL TO ORDER

The Regular Monthly Meeting of the Bulverde Area Rural Library District (BARLD) was called to order by Michele Grauerholz, President, on August 20, 2026 at 9:30 a.m., at the Mammen Family Public Library, 131 Bulverde Crossing, Bulverde, TX 78163. Flag salutes and a moment of silence taken.

QUORUM

Board Trustees Michele Grauerholz, President; Debra (Debbie) Soelberg, Vice President; Deborah (Debbie) Neubauer, Treasurer; Susan Herr, Secretary; and Judith (Judy) Fleming were present and constituted a quorum.

Also present: Montana Rindahl, MFPL Library Director; Lindy Hargrave, MFPL Makerspace Specialist; Hanna Tamez, MFPL Marketing Specialist; and Cat Reid, FOL Secretary.

The following subjects were discussed, approved/disapproved or adopted:

1. Public Comments (must refer to agenda items)
   No public comments.

2. Discussion/Action Item from the Friends & Foundation of the Library District
   Cat Reid discussed the FOL bus trips and the possibility of a craft fair at the library.

   Susan Herr representing the Foundation stated that the Foundation will not be able to put their funds into Texas Class as they had hoped. They will be looking at other options. They are working on a marketing brochure.

3. Discussion/Action Item on other meetings attended
   Board members reported attending various meetings including the staff lunch, the FOL meeting and the Texas Public Radio mixer at the library.

4. Approval of Minutes – July 16., 2026 Regular Meeting
   A motion was made and seconded to approve the minutes of the July 16, 2026 meeting. Motion passed unanimously.

5. Discussion/Action Item on Financial Report (Debbie Neubauer)
   Debbie Neubauer reviewed:
   - Interest balances and investments reviewed; market performing well.
   - Profit & Loss and balance sheet reviewed; overall financials stable.
   - Yearly bill comparisons provided (utilities, etc.).

A motion was made and seconded to increase the ACH library deposit to $10,000 monthly or $5,000 max per day. Motion passed unanimously.

A motion was made and seconded to increase the monthly operating deposit from the money market to the library checking account to $130,000 per month. Motion passed unanimously.

A motion was made and seconded to approve the 4th Quarter balance report. Motion passed unanimously.

A motion was made and seconded to approve the annual investment report. Motion passed unanimously.

6. Discussion/Action Item on credit card bill for library (Debbie Neubauer)
   After discussion, a motion was made, seconded and unanimously approved by all Trustees in attendance to pay the Visa bill in the amount of $6,157.45..

7. Discussion/Action Item on Library Director's Report (Montana Rindahl)
   - Lindy Hargrave gave the board a presentation on the new Creative Studios programming that will be happening at the library starting in September.
   - Hanna Tamez took the current board picture.

8. Discussion/Action Item on future facilities plans
   - Discussion regarding the landscape architect's documents needed to proceed with the parking lot expansion. They will be using the Civil Engineering documents.
   - The City to date has not responded about the attorney conflict and does not have the issue on their upcoming agenda. Montana believes they will address it in their September meeting.
   - The board recommended Montana seek another attorney for this matter.

9. Discussion/Action Item on Policy Updates
   The Trustees reviewed the Bylaws and do not see any major changes needed other than some grammatical errors.

10. Discussion/Action Item on Planning Calendar
    Updates:
    - Fix the hyphen in By-laws on the calendar
    - Montana will share the date of the October Library Districts meeting in Austin.
    - Montana will request that the auditor present his findings at the October meeting.

11. Discussion/Action Item on BARLD Election
    We had three applicants for the three open BARLD Trustees positions: Debra Soelberg, Susan Herr, and Kori Ashton. All three applicants are automatically elected to the BARLD board and will take office in November. The board will approve the Election Cancellation officially at the next meeting.

12. Closed session
    No closed session took place.

13. Discussion/Action Item to schedule the next Regular Monthly Meeting
    The next Regular Monthly Meeting will be on Thursday, September 17, 2026 at 9:30 a.m.

    The meeting was adjourned at 12:15pm.

Respectfully submitted,

Susan Herr, BARLD Secretary

Approved:

Michele Graueholz, BARLD President

Susan Herr, BARLD Secretary