

BULVERDE AREA RURAL LIBRARY DISTRICT

Regular Monthly Meeting

May 28, 2026

CALL TO ORDER

The Regular Monthly Meeting of the Bulverde Area Rural Library District (BARLD) was called to order by Michele Grauerholz, President, on May 28, 2026 at 9:30 a.m., at the Mammen Family Public Library, 131 Bulverde Crossing, Bulverde, TX 78163. Flag salutes and a moment of silence taken.

QUORUM

Board Trustees Michele Grauerholz, President; Deborah (Debbie) Neubauer, Treasurer; Judith (Judy) Fleming were present and constituted a quorum. Trustees Debra (Debbie) Soelberg, Vice President and Susan Herr, Secretary were absent.

Also present were Montana Rindahl, Library Director; Dale Pillow, Friends of the BARLD Treasurer; and Tonya Jacobs, Friends of the BARLD President.

The following subjects were discussed, approved/disapproved or adopted:

1. Public Comments (must refer to agenda items)

Several community members addressed the board regarding the library's meeting room use policy, which limits groups to one meeting per month.

The Board affirmed its full support for the current room utilization policy, which restricts group bookings to once per month, citing rapid community growth and resource constraints. The Board emphasized its confidence in the Director's operational judgment based on the approved policy.

2. Discussion/Action Item from the Friends & Foundation of the Library District

Tonya reported that the Friends will help fund a new library van, potentially covering most or all costs in combination with the Director's fund.

The first Volunteer/Folding Party scheduled for May 29, 2026 is intended to increase member engagement through social light volunteer activities.

The FOL are planning future bus trips which was survey-driven; a sign-up sheet for destination ideas is to be distributed. Goal: 1–2 trips this year.

The next Friends meeting: is June 15 (3rd Monday) at 1:00 PM.

3. Discussion/Action Item on other meetings attended

Board members reported attending various meetings including scholarship committee, chamber mixers/breakfasts, staff meetings, and EDF discussions. Interest was expressed in hosting more meetings at the library.

4. Approval of Minutes – April 16, 2026 Regular Meeting

A motion was made and seconded to approve the minutes of the April 16, 2026 meeting. Motion passed unanimously.

5. Discussion/Action Item on Financial Report (Debbie Neubauer)

Debbie Neubauer reviewed:

- Interest balances and investments reviewed; market performing well.
- Recent expenditures included parking lot resurfacing (\$18,800).
- Profit & Loss and balance sheet reviewed; overall financials stable.
- Yearly bill comparisons provided (utilities, etc.).

6. Discussion/Action Item on credit card bill for library (Debbie Neubauer)

After discussion, a motion was made, seconded and unanimously approved by all Trustees in attendance to pay the Visa bill in the amount of \$5,588.90.

7. Discussion/Action Item on annual budget (Montana Rindahl)

Proposed budget for next fiscal year presented and discussed (not yet approved; review for June). Notable items: increased capital expenses (vehicle), programming, service fees, and insurance.

8. Discussion/Action Item on Policy Updates (Montana Rindahl)

Tabled until June 2026 meeting.

9. Discussion/Action Item on Strategic Goals (Montana Rindahl)

Montana shared the update on the submittal to the City of Bulverde. There are still questions from the City which are being answered by the library consultants.

10. Discussion/Action Item on Library Director's Report (Montana Rindahl)

Summer programming updates shared. Staff meetings now use agendas for better efficiency

11. Discussion/Action Item on future facilities plans

The future facilities were held up with city planner. The lighting engineer will send plans.

12. Discussion/Action Item on upcoming Planning Calendar (Michele Graueholz)

The Trustees reviewed the 2026 planning calendar and noted the tasks to be completed in June 2026. The Internal Policy will continue to be reviewed at the next meeting. Susan will work with Montana on the upcoming election documents and dates. We will review the budget at the next meeting as well as Strategic Planning goals.

13. Discussion/Action Item on BARLD 2026 Election

Susan Herr, Secretary, will sign the 2026 Notice of Deadline to file an application for a place on the Ballot and it will be posted by Thursday, June 18th at the library lockers outside the gate and on the website. Applications will be accepted between July 18, 2026 and August 17, 2026 5:00pm.

14. Closed Session

There was no closed session

15. Discussion/Action Item to schedule the next Regular Monthly Meeting

The next Regular Monthly Meeting will be on June 18, 2026 at 9:30 a.m.

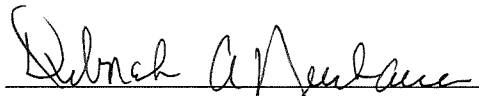
16. Adjourn

A motion was made to adjourn the Regular Monthly Meeting of the Board of Trustees at 10:54 a.m. The motion was seconded and passed unanimously.

Respectfully submitted,

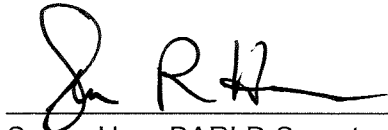
Judith Fleming for Susan Herr, BARLD Secretary

Approved:



Michele Graueholz, BARLD President

for Michele Graueholz



Susan Herr, BARLD Secretary