The Mammen Family Public Library Art Wall is dedicated to showcasing a diverse range of artwork from local artists. We invite artists to submit proposals for the opportunity to display their work in our public space. In order to maintain an inclusive, welcoming, and non-controversial environment, we ask that artists follow the guidelines outlined below.

1. Content Guidelines

Non-controversial and Non-offensive: Artwork submitted for display must be suitable for a general audience and should not contain content that is offensive, controversial, or divisive. This includes, but is not limited to, material that is:

- Political or partisan in nature
- Religious in content or theme
- Risqué, explicit, or otherwise inappropriate for a public space

Respectful Representation: Artwork should foster a positive, inclusive, and respectful environment for all visitors.

2. Artwork Sale

- The Library does not sell artwork displayed on the Art Wall.
- Artists may not display prices or attempt to sell their artwork directly through the Library's exhibition space.
- Artists who wish to sell their artwork are welcome to provide contact information (email, phone, or website) so that interested viewers can reach out directly if they wish to inquire about purchasing the artwork.

3. Submission Process

- Proposal Submission: Artists must submit a proposal that includes digital images of the artwork they wish to display, as well as a brief artist statement describing their work and its context. The Library will review all submissions and select works based on suitability for the space, artistic merit, and adherence to the guidelines outlined here.
- Display Timeframe: The typical display period for artwork will be one month. Artists will be notified of the exact dates and any installation or removal details after their proposal is accepted.

4. Installation and Removal

- Accepted artists will be responsible for delivering and removing their artwork on the specified dates. The Library will provide basic hanging materials, but artists may need to supply additional hanging hardware depending on the nature of their work.
- Any painter's tape used on the hanging wall **must be approved by the library staff.**

- Absolutely no sticky tack, mounting putty, Command Strips, nails, tacks, screws, glue, etc. will be allowed on the Art Wall.
- Artwork must be properly framed or prepared for display, and the Library reserves the right to reject artwork that is not adequately presented.
- The Library is not responsible for any damage to artwork during installation, display, or removal.

5. Liability and Insurance

The Library will take reasonable precautions to ensure the safety of all displayed artwork. However, the Library is not liable for any loss, theft, or damage that may occur during the exhibition. Artists are encouraged to have insurance coverage for their artwork.

6. Additional Information

Artist Information: Artists may provide a small card with their contact information, artist bio, and social media links to accompany their artwork. This card should not include sales prices or promotional material.

Library Discretion: The Library reserves the right to remove any artwork that does not adhere to these guidelines, or if it is deemed inappropriate for display in a public space.

7. General Conduct

All artwork must be appropriate for a public space in a community library setting. We ask that all artists, regardless of the subject of their work, engage respectfully with visitors, patrons, and staff.

How to Submit:
- Submit your proposal to programs@mfplibrary.org
- Please include up to 3 images of your proposed artwork, along with a brief artist statement and your contact information.

Important Note:
The library accepts artwork proposals from community groups and artists over 18 years of age.

The Library reserves the right to amend or update this policy at any time. By submitting artwork, you agree to adhere to all aspects of this policy.

Mammen Family Public Library Art Wall
Artist Agreement & Policy Acknowledgment Form

As an artist submitting work for consideration for display on the Mammen Family Public Library Art Wall, I acknowledge that I have read, understood, and agree to comply with all guidelines and policies outlined in the Art Wall policy document.

Artist Agreement

By signing below, I agree to the following:

1. **Content Guidelines**
   I understand that all submitted and displayed artwork must be appropriate for a general audience and may not include content that is political, religious, explicit, offensive, or otherwise controversial in nature. My work will uphold the Library's goal of creating an inclusive and respectful environment for all visitors.

2. **Artwork Sales**
   I acknowledge that no pricing or direct sales will occur through the Library. I may provide contact information so interested viewers can reach out independently.

3. **Submission Process**
   I understand that proposal acceptance is at the discretion of the Library and based on artistic merit and suitability. I will provide digital images, an artist statement, and contact information for consideration.

4. **Installation and Removal**
   I accept responsibility for delivering, installing, and removing my artwork on the dates specified by the Library. I will use only approved hanging methods and will ensure my work is properly framed or display-ready. I understand that unapproved materials (e.g., sticky tack, nails, glue, Command Strips) are prohibited.

5. **Liability and Insurance**
   I understand that while the Library will take reasonable precautions, it is not responsible for any loss, theft, or damage to my artwork. I am encouraged to insure my work independently.

6. **Presentation and Conduct**
   I agree to provide professional, appropriate materials (including an optional artist info card without pricing or promotional content) and to engage respectfully with Library

patrons, staff, and visitors.

7. **Library Rights**
   I understand that the Library reserves the right to remove any work not in compliance with its policy or deemed inappropriate for public display.

8. **Policy Updates**
   I acknowledge that this policy may be amended by the Library at any time, and by submitting artwork I agree to abide by the most current version of the policy.

Artist Name (Printed): _____
Email: _____
Phone Number: _____
Website or Social Media (optional): _____

Signature: _____
Date: _____

Please return this signed form with your submission to: **programs@mfplibrary.org**