

# NOTICE OF MEETING

Bulverde Area Rural Library District

Regular Monthly Session

November 20, 2025

Notice is hereby given that a Regular Session of the Board of Trustees of the Bulverde Area Rural Library District (BARLD) will be held on Thursday, November 20, 2025 at 9:30 A.M. at the Mammen Family Public Library, 131 Bulverde Crossing, Bulverde, TX 78163.

EACH REGULAR AND SPECIAL SESSION WILL BE OPENED WITH A MOMENT OF SILENCE AND PLEDGES TO THE FLAGS-ALL PERSONS IN ATTENDANCE ARE WELCOME AND FREE TO PARTICIPATE OR NOT AT THEIR PERSONAL DISCRETION.

**The mission of the Bulverde Area Rural Library District (BARLD) is to promote literacy, inspire a lifelong love of learning, and support the arts, science, and literary needs of our community.**

## AGENDA

CALL TO ORDER and MOMENT OF SILENCE AND PLEDGES TO THE FLAGS

QUORUM —Michele Grauerholz, Debbie Neubauer, Lori Mammen, Judith Fleming, Debbie Soelberg The following subjects will be discussed, approved/disapproved or adopted:

1. Public Comments (must refer to agenda items only)
2. Discussion/Action Item on November election
  - a. Certificate of Election issued to newly-elected officers (Debbie Soelberg)
  - b. Statement of Officer is completed by newly-elected - to be filed with library (Debbie Soelberg)
  - c. Newly-elected officers take the Oath of Office (Debbie Soelberg)
3. Discussion/Action Item from the Friends & Foundation of the Library District
4. Discussion/Action Item on the annual BARLD audit
5. Discussion/Action Item on other meetings attended
6. Approval of Minutes — October 23, 2025 Regular Meeting and the October 30, 2025 Special Session
7. Discussion/Action Item on Financial Report (Debbie Neubauer)
8. Discussion/Action Item on credit card bill for library (Debbie Neubauer)
9. Discussion/Action Item on Library Director's Report (Susan Herr)
10. Discussion/Action Item on policy updates
11. Discussion/Action Item on future facilities plans (Susan Herr)
  - a. Updates on parking lot and trails
12. Discussion/Action Item on Planning Calendar review (Michele Grauerholz)
13. Discussion/Action Item to schedule the next meeting for Thursday, December 18, 2025 at 9:30am
14. CLOSED SESSION as authorized by the Government Code, section (in bold below):  
**551.074 Discussing personnel or to hear complaints against personnel (Regarding staff compensation)**

Approved:

  
Michele Grauerholz

I do hereby certify that the above Notice of Meeting of the Board of Trustees of the Bulverde Area Rural Library District, is a true and correct copy of said Notice and that I posted said Notice online at mfpplibrary.org and at the Mammen Family Public Library, readily accessible to the general public at all times, on November 17, 2025 before 9:30am, and said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting. This facility is wheelchair accessible and accessible parking spaces are available.