

BULVERDE AREA RURAL LIBRARY DISTRICT

Regular Monthly Meeting
February 15, 2024

CALL TO ORDER

Donna Harris, President, called the Board of Trustees' Regular Meeting to order at 9:30 a.m.

QUORUM

Board Trustees Donna Harris, President; Michele Grauerholz, Vice President; Deborah (Debbie) Neubauer, Treasurer; Loretta (Lori) Mammen, Secretary; and Judith (Judy) Fleming, Trustee at Large, were present and constituted a quorum. Also present were Susan Herr, Library Director; Pat Rodriguez (representing the Foundation of BARLD); Bev Lemes

1. Discussion/Action Item from the Friends of the Library (Susan Herr, Donna Harris)
Donna and Susan announced that the FOL will sell eclipse glasses at the library for \$5, while as supplies last. FOL members will each receive a free pair of the eclipse glasses, which can be picked up at the library. Susan and Donna reviewed the events of the FOL annual meeting on January 27, 2024.
2. Discussion/Action Item from the Foundation for the Library (Pat Rodriguez)
Pat Rodriguez announced that the most recent report from the San Antonio Area Foundation listed the Foundation's ending fund balance as \$153,957. Members of the Foundation board will begin meeting twice a month to plan for the second annual golf event in August, 2024. Contributions to the February 2024 Book Ball are ongoing.
3. Discussion/Action Item on Trustee reports from other meetings attended
Lori Mammen attended the most recent Foundation meeting and reported that its next meeting is scheduled for March 14, 2024. She had no other information to add to Pat Rodriguez's Foundation report. Susan Herr reviewed the presentations made at the most recent Library Districts Meeting in Austin. Two more Library District Meetings are planned for 2024; specific dates are pending. Susan also reported that the Texas Workforce Commission will hold a meeting on February 16, 2024 in Kerrville. Topics for that meeting will include various policies and laws pertaining to hiring.
4. Approval of Minutes from the January 24, 2024 Regular Meeting
michele Michelle Grauerholz made a motion to accept the minutes for the BARLD Regular Monthly Meeting held on January 24, 2024; Debbie Neubauer seconded the motion; the motion passed unanimously.
5. Discussion/Action Item on Financial Report (Debbie Neubauer)
Debbie Neubauer presented the following reports:
 - BARLD January 2024 Balance and Interest Statement per Institution/Account, and monthly total sums, dated January, 2024; prepared and signed by Debbie Neubauer
 - BARLD January 2024 Profit and Loss Statement with Bills, Budget Performance 2023-2024, with Year-to-Date and Monthly overviews, dated January, 2024; prepared and signed by Debbie Neubauer
6. Discussion/Action Item on credit card bill for library. (Debbie Neubauer)
After reviewing the most recent credit card bill with the Trustees, Debbie Neubauer made a motion to accept and pay the bill of \$22,488.52; Lori Mammen seconded the motion; the motion passed unanimously.

7. Discussion/Action Item on Library Director's Report (Susan Herr)
Susan Herr reviewed information included in the most recent Library Director's Report.
8. Discussion/Action item on Master Facilities Plan (Susan Herr)
Susan Herr and Ross Corder attended the most recent Bulverde City Council meeting and submitted the variances required to proceed with the current Master Facilities Plan. The City Council approved the requested cut and fill variance but did not approve the requested tree variance. The City Council requested a redesign that might protect more trees. Ross Corder will work on the redesign, which he and Susan will present at an upcoming City Council meeting.
9. Discussion/Action Item on a policy review plan (Donna Harris)
Donna will prepare a preliminary plan for a review of current board policies and send that plan to Trustees for their review.
10. Discussion/Action Item on Upcoming Planning Calendar (Donna Harris)
The trustees reviewed the 2023-24 planning calendar and noted the tasks to be completed in February, 2024.
11. Discussion/Action Item to Schedule the Next Regular Meeting for March 21, 2024
The next regular meeting will be on March 21, 2024.

12. Public Comments

There were no comments from the general public.

Donna Harris suspended the Regular Monthly Session of the Board of Trustees at 10:34 a.m. to discuss budget adjustments in Closed Session as authorized in Government Code 551.074.

13. Closed Session

Donna Harris called the Closed Session to order at 10:34 a.m. with a quorum of Board Members present.

Donna Harris adjourned the Closed Session at 10:36 a.m.

Donna Harris resumed the Regular Monthly Session of the Board of Trustees at 10:36 a.m. with a quorum of Board Members present.

Adjourn

Donna Harris adjourned the Regular Monthly Meeting of the Board of Trustees' at 10:37 a.m.

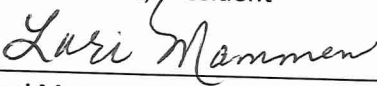
Respectfully submitted,

Lori Mammen, Secretary

Approved:



Donna Harris, President



Lori Mammen, Secretary