

Attachment P-11

## Statement of concern about library resources

In order to be considered, forms must be completed in their entirety. Additionally, forms must be submitted by active adult (aged 18+) card holders residing in the Bulverde Area Rural Library District. The submitting patron must have read the challenged work in its entirety.

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Library Card # \_\_\_\_\_ Email: \_\_\_\_\_

Phone (optional): \_\_\_\_\_

Resource on which you are commenting:

\_\_\_\_\_ Book      \_\_\_\_\_ DVD/Audio-visual Resource

\_\_\_\_\_ Magazine      \_\_\_\_\_ Content of Library Program

\_\_\_\_\_ Newspaper      \_\_\_\_\_ Other (please specify)

Title: \_\_\_\_\_

Author: \_\_\_\_\_

Publisher or Producer: \_\_\_\_\_

- What brought this resource to your attention?

- Did you read, view, or listen to the material in its entirety? If not, which sections did you review?

- Please describe your concerns regarding the material:
- What specific pages/sections illustrate your concerns?
- Do you find anything of value or useful about this material?
- In its place, what material of equal or better quality would you recommend?
- What do you want the library to do with this material?
- Additional comments:

The library will reconsider material selection or placement upon receipt of a completed *Statement of Concern Form*.

- All forms will be reviewed by a committee of 2-3 degreed librarians, with at least one from the relevant department and one from another department (e.g. a children's and adult librarian may review a children's material; a teen and adult librarian may review an adult material).
- While the material is under review, it will remain available in circulation.
- Once a material has been fully reviewed, further request forms for the same title will not be considered for three years.
- If the patron is dissatisfied with the results of the librarian review, they may appeal the decision to the Library Board of Trustees.
- Only five forms per patron will be accepted per quarter to allow for the formal review process.