

Bulverde Area Rural Library District

Board Meeting Minutes

March 9, 2023

Quorum - Donna Harris, Michele Grauerholz, Debbie Neubauer, Judith Fleming, Also attending were Susan Herr, JoEllen Towry and Bev Lemes.

Donna Harris called the meeting to order at 9:30 a.m.

1. There were no public comments.
2. Jo Ellen Towry, representing the Friends of the Library, reported that they have updated all policies. The Book and Author committee is holding ongoing meetings for an event on September 16, 2023.
3. Donna Harris reported that the Foundation is-working on a Library Golf fundraiser, which will be August 5th and 6th.
4. Michele Grauerholz attended Library staff meeting where they discussed Spring and Summer Library programs.
5. Debbie moved that we approve the February minutes, and Michele seconded. Motion passed.
6. A proposal from Denelle Wrightson to update the facilities plan was presented and discussed. Debbie moved that we approve the plan as presented for an approximate \$17,000. Michele seconded and the motion passed.
7. Susan provided the bids and proposed plans for fencing the property, to include our recent purchase of the adjacent property. Debbie moved to approve up to \$80,000 for fencing, with the vendor selection from the 3 most complete proposals, to be selected at the discretion of library director. Michele seconded and motion passed unanimously.
8. Debbie presented the financial report. There were no major deviations to discuss.
9. Debbie moved to approve the Visa bill for \$9,232.37. Michele seconded and motion passed.
10. Susan fielded question regarding the Library Directors Report. Additional discussion about the library as a warming center was presented and all agreed to move forward with gathering more information. One of the benefits of the designation would ensure that our building always be supplied with electricity. We have hired no lobbyist for this year, but should include the estimated cost in next year's budget.
11. Susan is sending packets to the staff for their annual budget requirements for 2023-2024. A draft of the proposed budget should be distributed at the April 2023 board meeting.
12. A revised policy including changes for Sunday hours of operation was presented by Susan. Debbie moved to approve, Michele seconded, and the motion passed.
13. A draft of the proposed budget for 2023-2024 is in progress and we will review at the April meeting.

14. The Joint meeting is to be hosted by the Foundation this spring, but we have no information regarding the schedule. Donna will inquire at the foundation meeting March 9.
15. We will have an additional board meeting at 12:00 noon on Sunday, March 12 for the purpose of further developing the public meeting policy. Our next regularly scheduled board meeting will be April 20, 2023 at 9:30 a.m.
16. Donna Harris adjourned the meeting at 11:01 a.m.



Judith Fleming

For Lori Mammen



Donna Harris, President