

FRIENDS OF THE LIBRARY BOARD MEETING MINUTES



March 28, 2022, 4:00 PM

.....
The purposes of this corporation are:

- to promote public use of the Mammen Family Public Library
- to develop appreciation of its value as a cultural and educational asset to the community
- to supplement library services and materials beyond the library's normal operating budget
- and to encourage the extension and improvement of its services.

The corporation also supplements the library's mission to provide an environment that inspires a life-long love of learning with programs and activities that make available educational and cultural opportunities not normally accessible to members of the community.

.....
Call to order/verify quorum: Board president Mary Lu Zellers verified a quorum and called the meeting to order at 4:03. In attendance were Board members Mary Lu Zellers, Anne-Marie Kimbell, Linda Quintero, Athena Houghtaling, Jo Ellen Towry and Susan Lamarre. Absent were Susan Shapiro and Deb Halsted. Also in attendance were Mary Catherine Cole, member; Susan Herr, Library Director, Donna Harris, BARLD President; and Michelle Grauerholz, member.

Introduction of guests: None

Opening remarks – Meeting held today was rescheduled from March 21 due to weather concerns that date. Susan Lamarre and her spouse will be moving out of the area in May, so she is resigning her Board position due to the upcoming move. News and Notes was sent out this month; By-law committee met for discussion; Book and Author planning meeting was held; and grant committee meeting was held. Mary Lu met with Lou from S.T.A.G.E. to discuss the upcoming fund raiser and also met with an HEB representative about them hanging a thank you banner from us.

Approval of meeting minutes – Minor corrections made; Linda motioned to approve the minutes; Jo Ellen seconded. Motion passed.

BARLD Report – Donna Harris reported that the chiller project has now been approved. Also, the Board is interested in obtaining additional property in the area for future expansion and are exploring opportunities. The Joint meeting between the Foundation Board, FOL Board, and Trustees will be on Saturday May 21, hosted by Trustees, from 11-1. After the meeting there will be a presentation related to lockers and kiosks as alternate means of distributing books and other media throughout the community for those wishing to attend.

Foundation Report – No representative in attendance. Mary Lu attended their last meeting. Realtors Roundtable will be held at the library April 19.

Library Director's Report – Susan Herr reported that she submitted the State Library report today. She also submitted a grant for funds to rework the interior of the Trekker and purchase other related Trekker materials and equipment. Montana submitted a grant to NB Go for a computer workstation for moms. Dale is writing a grant to PEC to offset some of the chiller costs. They are in discussion with the Activity Center about the possibility of locating an outdoor check-

out locker/kiosk there and are seeking additional locations for these as well. We received the HEB grant for the summer reading program.

Treasurer's Report - Linda reported that she has made some small corrections to the slides that will be presented at the Chamber meeting next month. Linda made a motion that we purchase the updated Quickbooks software from TechSoup for a cost of \$78.00. Anne-Marie seconded. Motion passed. Linda presented the February financial reports. We received reimbursement requests from the Butterfly Garden for \$105.39 for 2021 and more recent \$524.25 receipts (\$629.64 total) recently. We discussed the need for the Board to have an idea of Butterfly Garden budget expectations and purchase requests ahead of time in order to plan for these in our larger budget.

Communications: None.

Committee Reports: These were sent out with the meeting documents. We did not receive a report from the Historian and the Grants Committees.

Donna requested that we move Wreaths Across America and Veterans Day to the Committees section.

Wreaths Across America - Donna provided information about the Wreaths Across America program. She will assist Debbie Neubauer with this committee

Bus Committee - Donna also reported that the Bus Committee determined to not purchase tickets for the Fiesta Parade of Flowers parade this year due to short lead time.

Electronic Communications – Linda asked that those who need something sent out by e-blast send it to her with the wording completed and the details included due to her time constraints.

Old Business

- Conflict of Interest Statements – completed.
- Bylaws Review Update – one meeting has been held to review the bylaws (Linda, Deb H., Mary Lu and Mary Catherine); Linda has worked on the documents and will send out for edits to the group and then it will be presented to the full board.
- Wreaths Across America Update – moved to Committee section; completed.
- Presentation for April Chamber Luncheon – Linda showed us the slides that she plans to use for the Chamber presentation on April 20. Attendees provided feedback.

New Business

- Great Decisions – April – We have a few sign-ups for food assistance.
- S. T.A.G.E. Fundraiser – Scheduled for May 5. Tickets available online or at the library. Discussed where we will budget the proceeds. Anne-Marie made the motion that these funds be designated for Trekker operating expenses, which have increased. Jo Ellen seconded; motion passed.
- Book & Author Event 2022 – Scheduled for Sept 21, 2022, with Judge Nelson Wolff as the author of focus. Next meeting for this committee is Wednesday, May 4, at 2:30.
- Joint meeting with Foundation and BARLD Boards – Scheduled for May 21, 11-1.
- Revision of FOL Brochure – Linda, Athena, Jo Ellen, Deb, Mary Lu, and Donna will work on updating this brochure.
- Book Nook Coupon - Member Recipient – Kathy Balasko's name was drawn to receive this month's Book Nook coupon.

April Meetings Representation: BARLD, Chamber Luncheon – Deb H. is scheduled to attend the Trustee meeting.

Calendar Review: completed

Next Meeting: Monday, April 18 at 4:00 pm

Adjournment at 5:54 p.m.

Respectfully submitted,
Anne-Marie Kimbell, Co-secretary

Approved: April 18, 2022