

**FRIENDS OF the LIBRARY BOARD MEETING MINUTES**

**Jan. 19, 2022 4:00 PM**

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The purposes of this corporation are:

- to promote public use of the Mammen Family Public Library;
- to develop appreciation of its value as a cultural and educational asset to the community;
- to supplement library services and materials beyond the library's normal operating budget,
- and to encourage the extension and improvement of its services.

The corporation also supplements the library's mission to provide an environment that inspires a life-long love of learning with programs and activities that make available educational and cultural opportunities not normally accessible to members of the community.

Call to order/ verify quorum - Suzanne Kratz called the meeting to order and verified a quorum at 4:00 p.m. All board members were in attendance. Also in attendance were Susan Herr, Library Director; Donna Harris, BARLD representative; Pat Rodriguez, Foundation representative; and Mary Catherine Cole.

Introduction of Guests – none.

Opening Remarks – none.

Approval of previous minutes – Deb Halsted made a motion to approve the December 2021 FOL Board meeting minutes; Jo Ellen Towry seconded; motion carried

BARLD Report- Donna Harris reported they continue to look at options for fixing the chilled air system. They have a meeting tomorrow.

Foundation Report – Pat Rodriguez reported that they have a board meeting tomorrow at 5:30 p.m. Their agenda will include the Stay at Home and Read a Book Ball for February; they are also looking at additional fund raisers. They plan to vote tomorrow to put the proceeds from the Book Ball 2022 into an endowment in the name of Ken Hamm. Mary Lu Zellers and Linda Quintero both plan to attend tomorrow's meeting as FOL reps.

Library Director's Report – Susan Herr reported she sent out the monthly report today. Ashley, who oversees Adult Programming, will be leaving soon due to a move, and the library will probably split this position into two part-time positions (as it had been once before).

Treasurer Report – Linda Q. discussed the December 2021 monthly financials and the end of the year financials, both of which were included in the pre-meeting e-mail.

Communications – Suzanne Kratz reported we have received a notice from the Chamber about how we want our name to be in the directory. Discussed options for the ad. Linda made a motion we opt for the complementary ad size; Suzanne seconded; motion carried. We have also received a Save the Date for the New Braunfels Public Library for their Stay Home and Read fundraiser, which included a bookmark that also mentions a Save the Date for their Book and Author on May 6 at the Civic Center. Linda and Mary Lu attended the Chamber meeting where they had been asked to give a brief “commercial” for the Friends. Linda was able to explain the purpose of the FOL, and they handed out bookmarks and received several requests for membership forms.

Committee Reports - reports were mailed out with pre-meeting documents. Butterfly Garden is having a workday on Jan 27, and Mary Lu has asked to meet with them after to discuss budget.

Old Business - None

New Business:

Discuss Book and Author Event – Suzanne and Deb H. are both willing to assist with this. We discussed planning something for later in the year, hoping to be able to have an in-person event. Several others are interested in helping.

Discuss Chamber directory listing – Previously discussed.

Discuss and vote on whether FOL should pay for one board member ticket to attend Chamber lunches –The Chamber luncheons are held on the third Wednesday of each month; usually \$20 if registered by the Friday prior to the luncheon; late registration is an additional \$5.00. Linda made a motion that we will reimburse for one ticket per month; Mary Lu seconded; motion passed.

Devise schedule for trustee and foundation meetings. Donna will be FOL rep for trustee meeting tomorrow (Jan 20 at 9:30 am). Suzanne will send a calendar around.

Review slides for annual meeting – Linda will send out the Google Doc ballot information on Friday and will get paper copies to the library. She will also send out the Zoom link for the annual meeting.

Review Standing Rules—Decided to do this at a 2022 meeting after elections and new officers are determined.

Calendar Review

Add April Chamber speech – April 20, 11:30. Sign up by Friday before.

Adjournment – 5:15 p.m.

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Respectfully submitted,

Anne-Marie Kimbell

FOL Co-secretary

Approved: February 16, 2022