



**MISSION:** To promote literacy, inspire a lifelong love of learning, and support the arts, science and literary needs of our community.

**The Foundation of the Bulverde Area Rural Library District**

131 Bulverde Crossing, Bulverde, TX 78163

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**Regularly Scheduled Meeting of the Board of Directors**      **Date: January 20, 2022 5:30 – 7:00 PM**      **Mammen Family Public Library**

Attendees: Pat Rodriguez, Betty Cramer, Karen Schmalz, Cornelia Beach, Jay Johnson, Sam Mammen, Becky Fairchild with guests Donna Harris, Donna Hoffmeyer, Linda Quintero, and Mary Lu Zellers. Members not present: Robert Zito, Lori Seitz.

Agenda Item	Discussion	Action	Responsible	Due
Call to Order	Pat welcomed special guest Donna Hoffmeyer and asked her to introduce herself. She gave a summary of her background including Bulverde Chamber of Commerce, Retired Air Force nurse, Vets Transition new business, author, and podcast co-host.		Pat Rodriguez, President	
Minutes: September Regular Meeting	Read and approved.	Karen to send to library personnel to post on the website.	Karen Schmalz, Secretary	Immediate
BARLD Report	Donna Harris reported that they are in the process of making a decision regarding the chiller system at the library. She reported that the Trustees agreed to transfer the \$1075 donated in honor of Ken Hamm to an endowment with the Foundation.	Communicated to Board	Donna Harris, BARLD President	
FOL Report	Mary Lu reported that the Annual Meeting for the FOL will be held on Jan 27 at 6:00 PM on Zoom. An email will be going out shortly for electronic vote on 2 new directors. Linda gave a 3 minute presentation to the Chamber recently. A Book and Author event is being scheduled for this summer.	Communicated to Board.	Mary Lu Zellers, FOL Vice President	
Library	None		Susan Herr	



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Treasurer's Report/ Investment	Betty reviewed the proposed budget for 2022. She also reviewed the end of year report but cautioned that it is not final as we are awaiting the beneficial funds December report. A reminder was given to board members to make their annual operations donation.	The budget was accepted as presented. Betty will update the end of year report upon receipt of the final investment report.  Send donations to the Foundation at the library address or on PayPal.	Betty Cramer  All board members	End of January
Fundraising	Betty made a motion that we donate the proceeds of the Book Ball towards the new Ken Hamm Memorial endowment. Karen seconded.	Board approved Book Ball funds designation to the Ken Hamm Memorial with the Foundation.	All	
Marketing	Jay thanked Becky for the design of the new bookmark. Jay proposed a donation campaign based on dollar bills marked with "L" being donated to a bin in the library.  Practice of elevator pitch presentations was discussed. Sam proposed that we should have specific points to make sure our message is consistent.	Agreement was made to order 100 bookmarks. Jay to place the order.  Pat and Jay will work to define key points.	Jay Johnson  Jay and Pat	Immediate  Next Meeting
Technology	Becky presented the draft Book Ball invitation. It was agreed that we should state on the invitation the Ken Hamm Memorial donation.	Pat to work with Becky on final wording. Becky to place order.	Becky Fairchild	End of January
Development	Cornelia reported on plans for a roundtable discussion with local realtors to help new people in the community learn about the library. Sam, Becky, Pat and Cornelia will work this event targeted in April.	Becky to provide proposed list of attendees to Cornelia.	Cornelia Beach	February
Old Business	None			Immediate
New Business	Need to populate Linked In.		All	



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		All board members to send head shot picture to Pat along with a short bio (150 words maximum)		
2022 Board Meetings Dates:	March 17, May 19, July 21, Sept 15, Nov 17	Plan to attend.	All Board Members	As scheduled