

FRIENDS OF the LIBRARY BOARD MEETING MINUTES

August 18, 2021 4:00 PM

The purposes of this corporation are:

- to promote public use of the Mammen Family Public Library;
- to develop appreciation of its value as a cultural and educational asset to the community;
- to supplement library services and materials beyond the library's normal operating budget,
- and to encourage the extension and improvement of its services.

The corporation also supplements the library's mission to provide an environment that inspires a life-long love of learning with programs and activities that make available educational and cultural opportunities not normally accessible to members of the community.

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Call to order/ verify quorum: Suzanne Kratz called the meeting to order at 4:00 p.m. FOL Board members in attendance were Suzanne Kratz, Linda Quintero, Susan Shapiro, Anne-Marie Kimbell, and Deb Halsted. Also in attendance were Susan Herr, Library Director; Donna Harris, BARLD representative, and Mary Catherine Cole. Absent were Mary Lu Zellers, Athena Houghtaling, and Jo Ellen Towry.

Introduction of Guests: none

Opening Remarks: none

Approval of previous minutes: Linda motioned that we accept the minutes as written; Susan S. seconded, motion carried.

BARLD Report: Donna reported that they were not able to meet yesterday but will meet soon to continue the review of their policies. Donna encouraged attendance at the joint Sept 11 meeting.

Foundation Report: No representative in attendance.

Library Director's Report: Susan H. reports that everything is going well. They had a high circulation in July, partly attributed to the Summer Reading program. OverDrive use is a little lower, but overall digital circulation is going up. Training on new system, Insignia, has been ongoing; they will start use of this next week. A new fall program guide will be out soon; programming is still both online and in person. The column in the children's area has now been wrapped.

Treasurer report: Discussion FOL budget related to Trekker insurance and Butterfly Garden recent expenses. Linda presented the Statement of Financial position and the July financials.

Deborah H. moved that we spend \$83.23 on purchase of 48 display stands; Suzanne seconded; motion carried. Discussed the FOL paying for the Trekker insurance when we get an invoice. Discussed using 2021 BIG GIVE funds for continuing support for the Trekker in addition to digital resources. Also discussed paying for the extra labor expense recently incurred by the Butterfly Garden due to low numbers of volunteers.

Communications: Linda reported that Mary Pettit recently wrote a letter to a book donor, and we received a nice reply.

Committee Reports:

BUS TRIPS – Donna reported that Linda recently sent out a survey asking how people feel about resuming bus trips, and we should have the results of the survey by Aug 25.

BIG GIVE – Coming up Sept. 23.

NOMINATING COMMITTEE – Suzanne will update later in the meeting.

BOOK NOOK – included in pre-meeting documents.

HOLIDAY Tea – Dec 2. Donna will begin to organize plans for this.

BOOK AND AUTHOR – on hold.

Old Business:

Prepare for BIG GIVE: Linda will add the Trekker expenses to the BIG GIVE website for 2021 donations. It will be online only again this year, although we will also allow for library drop offs for donations.

Status of “Back to School” social – We had previously decided to turn this into an Octoberfest, to be held on October 16.

Update on Chamber Mixer: Susan S. attended the last Chamber mixer at the Hampton Inn Visitor Center.

New Business

Discuss and vote on continued membership in North American Butterfly Association: Funds for this area already in the budget; we will continue membership.

Discuss welcome to new members – Karen Walker has moved out of the area, so we need to have a FOL member to welcome new members. Deb H. offered to call new members going forward.

Vote on bookmarks-1000 for \$135: Deb H. motioned that we order 1000 bookmarks; Susan S. seconded, motion passed.

Prepare for Sept. 11 meeting-who will attend, who will speak, outline presentation: Deb, Suzanne, and Linda will attend.

Calendar Review: Updated the Octoberfest date to Oct 16.

Adjournment: Adjourned at 5:15.

Respectfully submitted,

Anne-Marie Kimbell
FOL Co-secretary

Approved: September 15, 2021