

FRIENDS OF the LIBRARY BOARD MEETING MINUTES

March 17, 2021 4:30 PM

The purposes of this corporation are:

- to promote public use of the Mammen Family Public Library;
- to develop appreciation of its value as a cultural and educational asset to the community;
- to supplement library services and materials beyond the library's normal operating budget,
- and to encourage the extension and improvement of its services.

The corporation also supplements the library's mission to provide an environment that inspires a life-long love of learning with programs and activities that make available educational and cultural opportunities not normally accessible to members of the community.

.....

1. Call to order/ verify quorum: Suzanne Kratz called the meeting to order and verified a quorum at 4:33 p.m.
2. In attendance were FOL Board members: Suzanne Kratz, Mary Lu Zellers, Linda Quintero, Deb Halsted, Anne-Marie Kimbell, Susan Shapiro, Athena Houghtaling and Jo Ellen Towry. Also in attendance were Susan Herr, Library Director, and Donna Harris, BARLD representative.
2. Introduction of Guests: Mary Catherine Cole also attended.
3. Opening Remarks: None.
4. Approval of previous minutes: Linda motioned we accept the January FOL and Feb FOL Executive Committee minutes as amended; Deb seconded; motion passed.
5. BARLD Report - Donna reported they did not meet in Feb. but have been working on reviewing all policies, proofreading for consistency and clarification in language throughout, and have a little left to do.
6. Foundation Report – Susan H reported that the Foundation will meet tomorrow.
7. Library Director's Report – Susan H sent out library report this week. Discussed recent theft. Discussed fence repairs being done. Library will reopen at full capacity when all staff have been vaccinated.
8. Treasurer report: Linda discussed the 4th quarter report and the Jan and Feb financial statements. Our VISA account has transitioned from State Farm Bank to US Bank.
9. Communications: No report.

10. Committee Reports: Discussed the process of acquiring and compiling reports. Susan S. provided an update on S.T.A.G.E. – we are scheduled for the May 5, 2022 and the play will still be Waiting for MacArthur.

11. Old Business

Outcome of Board Election and Officers – Discussed recent elections and new officers.

12. New Business

1. Need a board contact for Butterfly Garden – Mary Lu volunteered to be this contact. Linda will pick up trash bags for the committee this week.

2. Develop schedule to attend BARLD Meetings (930AM on 3rd Thurs) and the Foundation meetings– Suzanne will send an e-mail requesting that we sign-up to attend the BARLD and Foundation meetings as FOL representative. Jo Ellen will attend BARLD meeting tomorrow. Donna Harris will represent FOL at tomorrow's Foundation meeting.

3. Discuss renewal of Chamber membership – Discussed whether to continue FOL membership in the Chamber. A decision was made to continue at this time and to revisit the issue later in the year.

4. How to use Bus Trip funds/favors – Discussed how we want to use the favors purchased for the 2019 Parade of Flowers that did not get used. Donna proposed that they be donated to the Library for them to use for children's program needs. Linda motioned that they be donated to the library. Anne-Marie seconded; motion passed. Donna filed an application to receive a refund for the ticket purchases (\$1134.00) and is waiting to receive the actual refund.

5. Discuss process to save electronic records on website and distribution list update – Discussed.

6. Conflict of Interest Statement – Suzanne will e-mail them to FOL Board members for all to sign and return to Suzanne.

7. Meeting with accountant – Recent meeting with accountant –The timing will be altered so our reports will be compiled on a semi-annual basis and reviewed on off-quarters. Linda will still send them the quarterly reports.

8. Solicitation for insurance coverage – Discussed.

13. Calendar Review – completed.

14. Adjournment at 5:37 p.m.

Respectfully submitted,

Anne-Marie Kimbell

Co-secretary

Approved: May 19, 2021