



MISSION: Obtain and oversee resources to ensure long-term financial health of the Bulverde Area Rural Library District.

The Foundation of the Bulverde Area Rural Library District
 131 Bulverde Crossing, Bulverde, TX 78163
 830.438.4864 foundation@bsblibrary.org

Regularly Scheduled Meeting of the Board of Directors Date: May 20, 2021 5:33 – 6:50 PM Mammen Family Public Library

Attendees: Pat Rodriguez, Betty Cramer, Karen Schmalz, Cornelia Beech, Robert Zito, Becky Fairchild, Sam Mammen with guests Donna Harris, Suzanne Kratz, Lori Seitz and Susan Herr

Agenda Item	Discussion	Action	Responsible	Due
Call to Order	Two actions moved to future meeting.	Schedule photo opportunity with Rhonda Zunker at next meeting. Strategic plan for 2021 moved to future meeting.	Pat Rodriguez, President	July Meeting
Minutes: March Regular Meeting	Read and approved.	Karen to send to library personnel to post on the website.	Karen Schmalz, Secretary	Immediate
BARLD Report	Donna announced that masks are no longer required at the library per the governor's decision. Still want to hold meeting with the FOL, Foundation, and Trustees to clarify roles.	Set up meeting between FOL, Foundation, Trustees and Library to discuss roles.	Donna Harris, BARLD President	This summer
FOL Report	Suzanne announced the FOL would be participating in the Big Give with the funds going towards Digital Media. They plan to resume the Book and Author in 2022. A Children's Book sale is scheduled for summer reading opening. Butterfly Garden work day on May 27.	Communicated to Board.	Suzanne Kratz, FOL President	
Library	Susan reported Summer Reading kickoff for June 12. Many children's activities will be outside. Library is replacing stolen sculpture. Large print books now being stolen.	Communicated to Board	Susan Herr	
Potential new board member	Lori Seitz gave a summary of her background and interest in the Foundation. She is a lawyer and owner of Fine Print Farms.	Vote to be considered in Executive Session	Pat Rodriguez	
Treasurer's Report/ Investment	Betty reviewed report that had been sent to the board. Items open for this year include the Roundtables and Website upgrades. We have received a 3.5% ROI to date this year. The tax return was filed at no charge. Additional software is required for the laptop (\$90 through Techsoup) and additional memory is needed for Quickbooks necessitating more memory and higher cost. Karen	Report accepted as presented.	Betty Cramer	



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	made a motion to approve the additional \$200 that was seconded by Becky and approved by the board. Betty now has approval to update Guidestar. It was agreed that Pat should replace Cornelia on the Foundation <u>SAAF Investment</u> account.			
Fundraising	Need a new committee chair.	Consider ideas for fall fundraiser.	TBD	July
Marketing	No report		Rebecca Kavanaugh	May
Development	Cornelia suggested we begin to solicit ideas for future Roundtable discussions	Talk with Bethanie for potential ideas.	Cornelia Beach	July
Old Business	Robert reviewed the proposal submitted by Jade at Light Communications to create a new website for us linked to the library site, training, and networking support. The proposal came to approximately \$3000. Cornelia made a motion to proceed with the proposed plan that was seconded by Becky and approved by the board. The proposed new logo was reviewed. Karen made a motion to adopt the new logo that was seconded by Betty and approved by the board.	Proceed to implement the proposed plan targeting implementation prior to the fall chamber presentation by Pat. Review if the changed logo will require any name changes on paperwork or accounts.	Robert Zito Betty Cramer	Immediate
2021 Board Meetings Dates:	July 15, Sept 16, Nov 18	Plan to attend.	All Board Members	As scheduled