

FRIENDS OF THE BULVERDE AREA RURAL LIBRARY DISTRICT (BARLD) (FOL)
CONFLICT OF INTEREST POLICY

Purpose. The purpose of this policy is to prevent the personal interest of board members, committee members, and other volunteers from interfering with the performance of their duties to the Friends of the Bulverde Area Rural Library District (BARLD) (FOL). This interest could result in personal financial, professional, or political gain at the expense of the corporation.

Section 1. A conflict of interest occurs when a director or committee member's obligation to further the organization's charitable purposes is at odds with their own financial interests, the person's immediate family, or any party, group, or organization in which the person holds a position as an employee, officer, director, or partner.

Section 2. When there is an actual or potential conflict of interest, the interested person must disclose the existence of the financial interest and be given the opportunity to disclose all material facts to the FOL Board of Directors or members of the applicable committee considering the proposed transaction or arrangement.

Section 3. After disclosure of the financial interest and all material facts and after any discussion with the interested person, he/she shall leave the governing board or committee meeting. The remaining board or committee members will discuss the issue, vote, and decide if a conflict of interest exists.

Section 4. If there is a conflict of interest, the matter will be referred to the FOL Board. The Board shall, if appropriate, appoint a disinterested person or committee to investigate alternatives to the proposed transaction or arrangement.

Section 5. After exercising due diligence, the FOL Board shall determine whether the organization can obtain with reasonable efforts a more advantageous transaction or arrangement from a person or entity that would not create a conflict of interest. If this is not reasonably possible, the FOL Board shall determine by a majority vote of the disinterested directors whether the transaction or arrangement is in the organization's best interest, is for its own benefit, and is fair and reasonable. The Board will then decide as to whether to enter the transaction or arrangement.

Section 6. A copy of this policy shall be given to all Board members and committee chair with a budget upon commencement of their duties. Each board member and committee chair with a budget upon shall sign and date the policy at the beginning of his/her term of service and each year thereafter. Failure to sign does not nullify the policy.

This form must be filed annually with the FOL Secretary by all board members and committee chairs with a budget as identified in the Friends of the Bulverde Area Rural Library District (BARLD) (FOL) Conflict of Interest Policy.

_____ I have no conflict of interest to report.

_____ I have the following conflict of interest to report (please specify):

I, the undersigned, note my understanding of the implications of this policy.

Signature _____ Date _____

Printed Name _____

Approved: March 2, 2009

Amended and approved: December 10, 2018