



MISSION: Obtain and oversee resources to ensure long-term financial health of the Bulverde Area Rural Library District.

The Foundation of the Bulverde Area Rural Library District
 131 Bulverde Crossing, Bulverde, TX 78163
 830.438.4864 foundation@bsblibrary.org

Regularly Scheduled Meeting of the Board of Directors **May 21, 2020, 5:30-7:30 PM** **Mammen Family Public Library**

Attendees: Robert Zito, Cornelia Beach, Sam Mammen, Dale Pillow, Karen Schmalz, Betty Cramer, Pat Rodriguez, Lori Mammen, and Susan Herr.

| Agenda Item | Discussion | Action | Responsible | Due |
|--------------------|---|--|---------------|-----------|
| BARLD | Lori reported that the Board of Trustees has met monthly to address pressing issues. They are monitoring tax news to understand how COVID-19 has impacted sales tax. Estimated impact is 20% reduction. They are working with county regarding the scheduled increase in bond payment in September to see if that can be delayed. | None | Lori Mammen | |
| FOL | Dale Pillow reported on discussions from the FOL meeting of the previous day. The FOL discussed ways to assist the library in addressing the funding shortfalls including committing 90% of Booknook proceeds to the library for the Director's discretionary use during this time. They also agreed to provide funding for a rail along the stairway to the septic system. A grant was received from HEB, Tournament of Champions to assist with children's summer reading program. The FOL is pursuing additional grants. | None | Dale Pillow | |
| Library Director | After being closed for most of April, the library reopened for curbside services on the 24th. They are working toward opening their doors on June 1. No meetings will be conducted. Everyone will need to wear a mask. Staff will be protected via plexiglass, gloves, masks, etc. Extra COVID supplies to be reimbursed via Texas CARES funding. Summer Reading to be primarily on-line with kits distributed for supplies. | None | Susan Herr | |
| Minutes Approval | The minutes were approved as presented. | Send to Bethanie to post on the website. | Karen Schmalz | Immediate |
| Treasurer's Report | Betty provided reports for the year to date through April. Our SAAF investment | | Betty Cramer | |



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| | dropped \$13.7 thousand to the end of March. The Book Ball \$7000 was added to the account in March. Our Directors and Offices Insurance has been paid leaving us \$6875 in our checking account. Dale reported that she is working with Peggy Hamm to set up an on-line meeting with Molly at Kronkowski Foundation to see if they can assist us with a grant to help us at this time. The report was accepted as presented. | | | |
| Fund Raising Committee | No Report | | | |
| Marketing and Tech | No Report | | | |
| Investment | Reported with Treasurer's report. Anticipating improvement in April. | | | |
| Roundtable | The Civics Roundtable was tabled until next spring due to COVID-19. | | Cornelia Beech, Sam Mammen, and Dale Pillow | |
| Marketing Video | Discussion was held regarding official receipt of the marketing video. The file that was received by the library was Vimeo, not MP4 as requested. We need to have a copy on our website, a copy loaded on our Foundation computers for our use and release of ownership from Washington. | Contact Washington to request the file in MP4 format. | Susan Herr | June 30 |
| | | Get letter of release from ownership from Washington. Load onto Foundation laptops | ? Karen and Betty | July 23 |
| New Board Members | We need to repopulate our board with the right skills. This will be opportunity to bring technology, social media and other skills to the board. | Update board skills matrix and send to board members | Robert Zito | June 30 |
| | | Invite potential board member to July meeting | All board members | July 23 |
| New Business | Betty asked Susan how the library is addressing new donations for recognition on the donor wall. Betty mentioned that she was watching for a good deal on a laptop computer. The board encouraged her to go ahead and replace the old laptop she has been using. | Send Susan an updated list of large donors. | Betty Cramer | July 23 |
| | | Purchase laptop | | |
| 2020 Meetings | 7/23, 9/24, 11/19 | | | |