

Friends of the Library Board Meeting Minutes

Monday, January 3, 2020 at 1:00 PM

Call to Order/Verify Quorum: Clare Helmeniak opened the meeting and verified a quorum at 1:04. Board members Clare Helminiak, Kathy Balasko, Linda Quintero, Suzanne Kratz, Deborah Halsted, and Anne-Marie Kimbell were in attendance; absent was Susan Shapiro. Also attending were Bethanie Corder, Mary Catherine Cole, Donna Harris, Debbie Neubauer and Mary Lou Zellers.

Introduction of guests – None

Opening Remarks – None

Approval of previous minutes Approved with edits.

BARLD Report – Donna H. reported that new officers were appointed (named in last month's minutes).

Foundation Report – Discussed meeting dates.

Library Directors Report – Discussed various committee and group meeting dates.

Treasurer's Report – Linda provided paper copy of final 2020 budget for Board members. Discussed what will be included in the Annual Meeting. Kathy B. reported that 2019 Financials will be completed by Jan 15, 2020. Discussed process of removing names and adding names to bank account and credit card when board officers change in after election.

Communications – Deb finished up thank you cards for Holiday Market and reported that we need to have additional cards printed. Clare will ask Katie to do this.

Committee Reports:

Book Nook inventory was completed last week. \$7356.12 total, up more than \$4000 from last year. Also, the December Patron Appreciation Sale was a success. December was a great month. The Book Nook has a couple of new members who will begin working in 2020, as well.

Bus Trip – recent Holiday Pops trip was a success; everyone had a good time. Will likely need to increase prices for next year, possibly to \$85. The first Bus Committee meeting for 2020 will be held Jan 14 at 2:30; all interested parties are invited.

Old Business:

Holiday Market - Kathy is still inputting data but will have final data by Jan 15 for end-of-year accounting.

Book & Author – Plans are progressing for Feb event. Kathy B. made a motion to order 144 logo wine glasses, up to \$750, to be used for this and other events. Clare seconded;

motion carried. Additional expenses will include approximately \$500 for various travel expenses for the three authors.

T-shirts/fleece jackets – Clare will work up an order form for the Annual Meeting.

Annual meeting - Clare will do the agenda, and the announcement will go out at least 15 days in advance. Meeting time will be 5:30-7:00 p.m., Jan 23rd. Set up will be at 4:00.

Discussed agenda plans and responsibilities. Food at 5:30; meeting begins at 5:45.

New Business – None.

Calendar Review – Discussed.

Board met in closed session after to discuss FOL Volunteer of the Year. Name will not be posted in the minutes to keep name(s) private. Deb H. made a motion; Anne-Marie seconded. Motion passed.

Adjournment at 2:56 p.m.

Respectfully submitted,

Anne-Marie Kimbell
FOL Secretary

Approved: February 16, 2020