

## **Friends of the Bulverde Rural Library District Meeting (Conducted via Zoom)**

### **Minutes**

**May 20, 2020**

**Attendees:** Suzanne Kratz, Deborah Halsted, Susan Shapiro, Eric Renth, Dale Pillow, Athena Houghtaling, Mary Lu Zellers. **Absent was Anne-Marie Kimbell**

**Guests:** Linda Quintero, Donna Harris, Susan Herr, Mary Catherine Cole.

**Meeting was called to order at 5:05 p.m.**

**Approval of Minutes:** Mary Lu moved to approve the April minutes and Susan seconded. Minutes were approved.

**BARLD Report:** The BARLD had been meeting by Zoom. Dale reported that the trustees looked into being considered as a small business to qualify for funding, but they did not qualify.

**Library Director's Report:** The Library is planning on opening on June 1. Plexiglas for the service desks was purchased at Home Depot. The meeting and study rooms will be closed for now. They won't know how busy they will be until they open. People will be able to use the computers and study in open spaces. They will be moving the Book Nook back to its original area. All children's playthings will be put away. The Library will be offering as many services as they can. Masks will be required for entry to the Library. Hand sanitizer will be available at the doors. The Library will be closed on Sundays for now.

The Texas State Library and Archives Commission (TSLAC) is making available \$25 thousand grants available through the CARES Act to help libraries recover money spent by libraries responding to the COVID-19 pandemic. The money cannot be used for collection development. The Library will apply for funds to reimburse money spent since April 1 to mitigate cost for responding to the pandemic and to purchase Kindles for a children's book club. The grant application might also include reimbursement for cleaning fees spent in response to COVID. Since the Library is an independent entity, cleaning comes out of the budget.

**Treasurer's Report:** See the submitted report.

Donna lowered the number of Fiesta Medals from 400 to 100 for a cost of \$410. Dale moved and Mary Lu seconded that the Friends pay the \$410. The motion was approved.

**Old Business:** Some checks and cash were paid for the FOL polo shirts. Linda has not deposited the checks and still has the cash. Dale moved and Susan seconded that we refund the cash and return the checks. The motion carried. The ordering of shirts will be revisited in the future.

**New Business:** The Big Give has been moved to September. Originally, we had planned to give the proceeds to the Eagle Scouts. Since the Library is expecting to not realize as much income from tax revenues, the motion was made for the Big Give money raised be move to the Library. Dale moved and Susan seconded. The motion carried.

**Book Nook:** As mentioned above, the Library's budget is expected to be reduced due to lower sales tax income, so there was a discussion about returning the management of the Book Nook back to the Library so they could realize the money raised. There was discussion about turning a percentage of the

Book Nook profits to the Library monthly. Dale moved that the FOL give 90% of net Book Nook sales to the Library Monthly, and Mary Lu seconded. The motion passed.

**Other Items:**

- The Board agreed to give the Library 90% of the book nook sales toward the \$14,400 cost for electronic books to enhance the digital collections. A check will be written for \$3,142 to get the project started.
- A motion was made by Susan S. to pay the \$1,600 for the stair rail to the septic tank, and Dale seconded. The motion passed unanimously.
- Dale offered to work on a Minnie Stephens Piper and a Network for Good grant.
- Susan reported that STAGE has cancelled this season. Friends will be first on the list for next year.
- Linda reported that we will not need to apply to the IRS for an extension since they have extended the date for filing taxes.

The next meeting will be held at **3:00 not 5:00** on Wednesday, June 17.

Submitted by Deborah Halsted, FOL Co-Secretary

Approved: June 17, 2020