

FRIENDS OF the LIBRARY BOARD MEETING MINUTES

April 15, 2020, 5 PM

The purposes of this corporation are:

- to promote public use of the Mammen Family Public Library;
- to develop appreciation of its value as a cultural and educational asset to the community;
- to supplement library services and materials beyond the library's normal operating budget,
- and to encourage the extension and improvement of its services.

The corporation also supplements the library's mission to provide an environment that inspires a life-long love of learning with programs and activities that make available educational and cultural opportunities not normally accessible to members of the community.

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1. **Call to order/ verify quorum:** Suzanne Kratz opened the Zoom meeting and verified a quorum at 5:02. Board members Suzanne Kratz, Mary Lu Zellers, Linda Quintero, Anne-Marie Kimbell, Deborah Halsted, Susan Shapiro, and Eric Renth were in attendance; absent were Dale Pillow and Athena Houghtaling. Also attending were Susan Herr and Donna Harris.
2. Introduction of Guests: None
3. Opening Remarks: None
4. Approval of previous minutes – Susan S. moved; Deb. H seconded. All approved.
5. BARLD Report - Donna H. said they have had no meeting since last FOL meeting. Their next meeting is scheduled for April 20.
6. Foundation Report – no one present.
7. Library Director's Report – Susan H. reported there are a few staff going to the library; alternating shifts. Materials that are being returned and mail are being quarantined. Those few staff in the library are keeping physical distance. All programming staff are providing online programming. The library has acquired a new database called Creative Bug, which all patrons have access to. It is "artsy." Staff are working to figure out what's next; hope to get more staff back into the library in May; hoping to be able to do curbside checkout; all will depend on when shelter at home orders are lifted. Library has started a YouTube channel, and Emily has put a few short videos on to help people access Libby.

8. Treasurer report: Linda Q. paid the quarterly sales tax and the State Farm bill. We got \$100 donation from the Big Give; this will be saved for the September rescheduled event. Linda will also request an extension for our tax return.

9. Communications – Suzanne said we received a couple of thank-you cards after Book and Author. Deb. H sent out thank you notes to the non-board volunteers for their help at the Book and Author event.

10. Committee Reports – sent out with agenda. Nothing to add.

11. Old Business – We have a few checks for T-shirt sales, non-cashed at this point because we have not made an order. Will hold until library opens.

12. New Business – The 3D printers were taken to Can Opener to be loaned for printing of mask components. FOL is offering to reimburse the library if the library donates any additional cash for this effort.

13. Calendar Review - Great decisions has been moved to fall – Sept. or Oct.

14. Adjournment 5:22 pm

Respectfully submitted,

Anne-Marie Kimbell,

FOL Co-Secretary

Approved: May 20, 2020