

BULVERDE AREA RURAL LIBRARY DISTRICT
Regular Monthly Session
August 17, 2020

CALL TO ORDER

Donna Harris, President, called the Board of Trustees' Regular Monthly Session via online Zoom meeting to order at 3:30 p.m.

QUORUM

Board Trustees Donna Harris, Loretta Mammen, Deborah Neubauer, and Kathleen Banse, were present and constituted a quorum. Also present were Susan Herr, and Jewel English.

1. Public Comments:

No one from the public asked to address the Board of Trustees at this meeting.

2. Discussion/Action Item from the Friends of the Library (Suzanne Kratz)

Suzanne Kratz reported:

- FOL cancelled the meeting this week; next meeting will be via Zoom at 3:00pm on September 16
- Book Nook Bag sale made over \$700, and the committee is considering another bag sale later this year
- FOL will be participating in the Big Give Online Giving on September 10 – a 24 hour online day of giving

3. Discussion/Action Item from the Foundation of the Library (Robert Zito)

No one from the Foundation represented at this time.

4. Approval of Minutes – 7/20/2020 Online BARLD Regular Monthly Session, and 7/31/2020 Online BARLD Special Session (Kathleen Banse)

Kathleen Banse made a motion to approve the minutes of the BARLD Regular Monthly Session on July 20, 2020. Deborah Neubauer seconded, and the motion passed unanimously.

Deborah Neubauer made a motion to approve the minutes of the BARLD Special Session on July 31, 2020. Donna Harris seconded, and the motion passed unanimously.

5. Discussion/Action Item on the on the Proposal to prepay original library mortgage (Debbie Neubauer)

Deborah Neubauer presented:

Exhibit A: CONSIDERATION AND APPROVAL OF A RESOLUTION BY THE BOARD OF TRUSTEES OF THE BULVERDE AREA RURAL LIBRARY DISTRICT REQUESTING THAT THE COMMISSIONERS COURT OF COMAL COUNTY, TEXAS APPROVE AND ADOPT A RESOLUTION AUTHORIZING THE REDEMPTION OF OBLIGATIONS DESIGNATED AS “COMAL COUNTY, TEXAS COMBINATION TAX AND REVENUE CERTIFICATES OF OBLIGATION SERIES 2006”, AND OTHER MATTERS IN CONNECTION THEREWITH.

Deborah Neubauer made motion that the Board of Trustees approve a resolution requesting that the Commissioners Court of Comal County, Texas approve and adopt a resolution authorizing the redemption of obligations designated as “Comal County, Texas Combination Tax and Revenue Certificates of Obligation, Series 2006”. Loretta Mammen seconded, and the motion passed unanimously.

Deborah Neubauer stated funds from BARLD financial accounts will be used to pay the original library mortgage. She will report the amounts and from which institution/account were used, in the August financial reports that she will present at the BARLD Regular Monthly Session in September.

6. Discussion/Action Item on Financial Report (Deborah Neubauer)

Deborah Neubauer presented the following reports:

- July 2020 Monthly Interest and Balance sheet per Institution/Account, and monthly total sums, dated July 31, 2020
 - Randolph Brooks FCU CD #2 (x800) matures on 8.17.2020; it will be closed and the funds used toward paying off the original library mortgage
- Bulverde Area Rural Library District Profit and Loss Statement with Bills, Budget Performance 2020-2021, with Year-To-Date and Monthly overviews, dated July 31, 2020 prepared by Deborah Neubauer and Cathy Mandelbaum

6. Discussion/Action Item on credit card bill (Deborah Neubauer)

Deborah Neubauer made a motion to approve the Chase Credit Card bill in the amount of \$7,097.25 to be paid automatically via online banking. Kathleen Banse seconded, and the motion passed unanimously.

7. Discussion/Action Item on Library Director's Report (Susan Herr)

Donna Harris commended Susan and the Library Staff on a great report even though the library was not fully open last month.

Susan reported:

- The programming people did a great job with online Summer Reading Programs and with all the kits they prepared for people to pick up at the Drive through window; and they will add another column in their statistics tracking spreadsheet to allow for how many kits have been given out to adults, teens and children.
- The library will open on Tuesdays and Thursdays beginning tomorrow, and alternating Saturdays beginning next Saturday, for limited browsing, and self-checkouts. One staff person will be at the information desk to assist remotely with the self-checkout kiosks. Rooms A and B will continue as Wi-Fi and computer rooms.
- A fourth application for a place on the general election ballot for the November BARLD Trustee election was submitted. She will contact Cynthia Jaqua, Comal County Elections Coordinator, and inform her know that we will have four candidates for three positions on the BARLD Board of Trustees, and the BARLD will contract with their office for an election in November.
- Deborah Neubauer mentioned a correction in the Facilities Management report; she clarified that she did not purchase the bench that was placed next to the Veterans Memorial in memory of Buddy Neubauer – funds given in his honor were used to purchase the bench.

10. Discussion/Action Item to schedule the next Trustee meeting on September 21, 2020

The next Regular Monthly Session of the Board of Trustees will be at 3:30 p.m. on September 21, 2020.

11. CLOSED SESSION as authorized by the Government Code, section 551.083

Donna Harris thanked those who attended the meeting and exited the Regular Monthly Session of the BARLD at 4:09 p.m. and retired to Closed Session.

Adjourn:

Donna Harris adjourned the Regular Monthly Session of the Board of Trustees' meeting at 4:31 p.m.

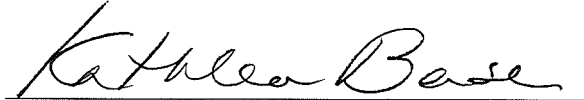
Respectfully submitted,

Jewel M. English

Approved:

A handwritten signature in cursive script that reads "Donna Harris". The signature is written in black ink and is positioned above a horizontal line.

Donna Harris, President

A handwritten signature in cursive script that reads "Kathleen Banse". The signature is written in black ink and is positioned above a horizontal line.

Kathleen Banse, Secretary

