

Attachment C-2

Schedule of Expenditures Authorization

The amounts authorized to approve expenditures are: (related to Policy C-7-Expenditures)

Title	Amount
Library Director	Up to \$500.00
Any Trustee*	Up to \$5000.00
Two Trustees*	Up to \$10,000.00
Board Approval**	Amount over \$10,000.00

*requires Treasurer Notification

** requires authorization approval by a quorum of the Board at a regular monthly meeting and authorization form signed by a quorum of the Board and attached to the bill as verification

Miscellaneous Funds	Amount
Limit of Petty Cash of Hand	Not to exceed \$150.00
Receipts for Deposit Weekly	Any amount over \$50.00

See Policy C-9.1 Miscellaneous Funds – Petty Cash